

## EXECUTIVE MINUTES

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### MISSION & PURPOSE

*"To strengthen congregations to be Christ for the world"*  
*- Growing disciples -*

### ROLL CALL:

Diane Blanchard, Peter Curran, Sarah Fanning, Marian Ferguson, Peter Hancock, John Hogman, Peter Hoyle, John Hurst, Orville James, Lorna McQueen, Barbara Morrison, Sandy Skinner, John Tapscott, Kathy Toivanen, Bill West

**REGRETS:** Harold DeVenne, John Fargey, Neville Smith, Mary Jane Ward

### GATHERING

**CALL TO ORDER, WELCOME** – Chair, John Hogman opened with prayer

### PERSONAL JOYS , CONCERNS and SORROWS:

#### CONCERN/JOYS:

Members of the Executive shared their personal joys.

#### Concerns:

Neville Smith is in Curacao attending the funeral of his mother.

Harold DeVenne's mother in law Jean Hugh's passed away this past weekend.

Peter Curran's father Alex Curran passed away also this past weekend.

### WORSHIP: Orville James

Orville shared an Advent reading, from "Watch for the Light" – part 'Waiting for God' written by Aubrey Knowen.

### Executive Retreat/Mission Development: Peter Hoyle

Peter shared again the six issues highlighted during the 2011 Executive Retreat.

Is there an evaluative process that we want to go through? are we ready for some action?

**Executive Role** – Is to carry the Vision? HOW are we doing?

**Improve Congregations Ability to Raise Funds** – we have touched on all topics under this headline.

We need a stronger stewardship emphases, we need to use resources available, invite congregations to share their story where stewardship (giving's) are alive. Identify a task group for this purpose other than the M&P giving's and this task group will take the focus from the Executive for the coming year.

**Helping Congregations talk about and share their Faith:** - this is happening thru our structure and will remain a priority of Presbytery through the Mission Development Officer. This also can be dropped as a focus of the Executive in the coming year.

**Encourage Preparation Before Presbytery Contact with Congregations:** Presbytery/congregation relations are quite positive generally, this being addressed by Oversight and other committees of the Presbytery. This can also be dropped from the Executive priorities for the coming year.

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**Leadership Lab for Ministry Personnel** The Ministry in Motion Conference was a big piece of work done on this issue and it will remain as a priority of the Executive and the Mission Development Officer in the coming year.

**Funding New Congregations** – Important focus needs to be paid to this in the coming year. What can we do/learn to make necessary changes happen? It may be necessary for the Executive to appoint a Task Group to move this issue forward in the coming year.

**Agenda Planning:** Kathy Toivanen/John Hogman

- February is becoming a heavy meeting, Orville will be presenting Remits 6. Two documents regarding this Remit will be sent to all representatives prior to the February meeting and ultimately the vote.

**Persistent Friend:** Lorna MacQueen

**Information:** - Pastoral Relations Committee shift to the National – how will it get done? Hamilton Conference is working on a time for conversation on this issue so pencil in two consultations – Saturday January 21<sup>st</sup> AM at Alma Community Centre and Monday PM January 23<sup>rd</sup> Trinity UC in Grimsby. The “Survey on Effective Leadership and Simplification of Church Processes” is on the National web site or [www.united-church.ca/communications/news/general/111130](http://www.united-church.ca/communications/news/general/111130) .

**ALL PURPOSE BREAK:** Thanks to Kathy Toivanen for refreshments.

**Mission Development Officer:** Peter Hoyle – nothing to report

### ADMINISTRATIVE MATTERS

**Secretary’s Time:**

**MOTION:** Marian Ferguson/John Hurst

That the Minutes of November 1<sup>st</sup>, 2011 be approved as received.

#### Correspondence from November 22<sup>nd</sup> through December 6<sup>th</sup>, 2011

- |   |              |
|---|--------------|
| 1. Hamilton Conference Opportunities to Serve   | to WebMaster |
| 2. General Council Office – Climate Change Requires Global Solutions                                    | to File      |
| - United Church Urges Caution with regard to Omnibus Crime Bill   | to File      |
| 3. Moderator’s Advent Message   | to File      |
| 4. General Secretary’s weekly letter – Nov. 25 <sup>th</sup> , Dec. 2 <sup>nd</sup> , 2011              | to Exec, PC  |
| 5. Take Five with Five Oaks – November edition  | to WebMaster |
| 6. Hamilton Presbytery minutes Full Court November 1 <sup>st</sup> , Exec. Nov. 15 <sup>th</sup> , 2011 | to CD        |

**CARRIED**

**Business Arising:**

No business arising from the November 1<sup>st</sup> Executive meeting.

**Chair Person’s Time:** Nothing to report.

❖ **Treasurer’s Report:** John Hurst

No formal report to present.

- Do we need to have a conversation with the Trustees of the Glenco Nursing Home Business Trust Distribution Process – Draft 7.docx prior to January 31, 2012 re concerns/understanding about distribution of money’s. Peter Hancock, John Hurst, Sandy Skinner, Kathy Toivanen or John Hogman will meet with members of the Building Trust arranged by Peter Hancock before the end of January 2012.

**MOTION:** John Hurst/Peter Hancock

That the annual grant of \$5,000. to HUCEC be approved.

CARRIED

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**COMMITTEE REPORTS:**

❖ **Nominating:** Peter Curran

Thanks to Sarah Fanning for her time on the Executive and best wishes in your new ministry. Allison Playfair has resigned as Co-Chair of Faith Formation & Outreach Committee - we need a replacement, looking for volunteers.

**MOTION:** Peter Curran, John Hurst

In the event that the Chair of HUCEC is not a member of Presbytery, they be made a **Member at Large** – Sandy Skinner **CARRIED**

❖ **Pastoral Relations:** Barbara Morrison/Diane Blanchard – nothing to report

❖ **HUCEC:** Sandy Skinner – nothing to report – next meeting Jan. 18<sup>th</sup> 2012.

❖ **Strategic Mission Development:** John Fargey – report sent e-mail report

❖ **U.C.W.:** Mary Jane Ward - regrets

❖ **Faith Formation & Outreach:** Neville Smith - regrets

A report given by Peter Hoyle following this afternoon's meeting.

1. Feb. 25<sup>th</sup> Network Day - 8:20 at Eden United Church – “Missional Church”
2. Discipleship Sunday – possibility – all Saints Day/Discipleship Sunday
3. Youth Forum (1 and 1 alternative) to General Council – nominating 2 commissioners encourage 1 youth.-
4. A plan for Vacation Bible School where we hire and train staff to do the VBS in 6 or 8 congregations – each congregation would put money into this project.

❖ **Education & Students:** Sarah Fanning - no report

❖ **Regeneration:** Orville James -

Orville presented a written report outlining Evaluation thoughts on the success of the Ministry in Motion Conference. These thoughts will be looked at prior to the planning of the Ministry in Motion Conference in November 2012.

❖ **Finance & Property:** Peter Hancock

Finance & Property Committee is still meeting with St. Paul's Milton. St. Paul's Milton will make a presentation at the Finance & Property Committee meeting in January with a full update at the Executive in February.

❖ **Communication & Technology** – Peter Curran

This group met yesterday – looking for web resources.

❖ **Pastoral Oversight** – John Tapscott – nothing to report – fall visits are finished.

❖ **Stewardship** – Bill West

Unfortunately the latest figures available from the General Council office are those dated November 1<sup>st</sup> – a month old. This is a time for catch-up – check to make sure that your

congregation's contribution to the Mission & Service fund have been submitted and are up to date.

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### **New Business:**

**Closing and Adjournment: 9:05 P.M.**

Lorna McQueen closed with prayer.

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Chair, John Hogman

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Secretary, Marian Ferguson

### **NEXT MEETINGS:**

**EXECUTIVE MEETING – January 3<sup>rd</sup> 2012 at Palermo United church 7:00 P.M.**

**FULL COURT – January 24<sup>th</sup> 2012, 7:00 P.M. at St. Paul's United, Oakville**  
**Vital Congregations – Leadership with Judith Gilliland**  
London Conference