

# NOMINATING COMMITTEE REPORT

APRIL 2010 – FOR THE YEAR 2010/2011

- ❖ (O) Ordained (L) Lay
- ❖ (DM) Diaconal Minister (MAL) Member-at-Large
- ❖ (DLM) Designated Lay Minister (NP) Non-Presbyter
- ❖ (LP) Lay Preacher

## OFFICERS:

- Chair of Presbytery: - Peter Curran (L)
- Chair-Elect: - Kathy Toivanen (DM), John Hogman (O)
- Past Chair: - Donald Gibson (O)
- Secretary: - Marian Ferguson (L)
- Treasurer: - John Hurst (L)

## REPRESENTATIVES TO THE EXECUTIVE:

- U.C.W. - Jean Wilson (L)
- HUCEC - Sandy Skinner (L)

## MEMBERS-AT-LARGE OF PRESBYTERY:

- Lahring Tribe (L) Connie Salmi (L)
- Al Salmi (L) Margaret Vannest (L)
- Mary Jane Ward (L) Gretchen Greene O'Brien

## COMMITTEE ASSIGNMENTS:

### AGENDA PLANNING (AP):

- CHAIR: - Kathy Toivanen/John Hogman
- ) Peter Curran (L)
- Marian Ferguson (L)

## CANDIDACY & VOCATIONS (C&V):

- CO-CHAIR: Sarah Fanning (O)
- CO-CHAIR: Harold Devenne (L) (Bursary)
- Con Walker (L)
- Kim Shantz (DM)
- Phyllis Walker (L)
- Marilyn Hunter (O)
- Ruth Parkinson (L)
- Jim Gill (O)
- Tim Graham (O)
- Jackie Burnie (O)
- Dale Skinner (O)
- Amy Hill (L)
- Peter Casking (L NP)
- Cynthia Stretton (O) DISCUSS

## COMMUNICATION AND TECHNOLOGY (C&T)

CHAIR;

### FAITH FORMATION & OUTREACH (FF&O):

- CHAIR: - Neville Smith (O)
- Lloyd Freel (L)
- Lahring Tribe (L)
- Carolyn Smith (DLM)
- Kim Shantz (O)
- Allison Playfair
- Lexie Chamberlain (O)
- Howard Wills (L) (in hospital)
- Kim Belanger (DLM)
- Eleanor Christie (L)

## FINANCE & PROPERTY (F&P):

- CHAIR: - Peter Hancock (L)
- Secretary: - Morgan Perigo (L)
- Jim Keenleyside (L)

- Ken Jackson (O)
- Neil Young (O)
- Treasurer: - John Hurst (L)
- John Ashfield (L)
- Patt Robinson (L) (Mission Support)

NOMINATING (N): OFFICE REVIEW SUB-COMMITTEE

- CHAIR:** - Don Gibson (O) (formerly identified under F&P)  
 - Peter Curran  
 - Marian Ferguson (L)  
 - Kathy Toivanen/John Hogman

PASTORAL OVERSIGHT (OS):

- CO-CHAIR:** - John Tapscott (O)  
**CO-CHAIR:** - Blair Corcoran (O)  
**Secretary:** - Pat Skinner (L)  
 - Morar Murray-Hayes (O) -  
 -  
 - Lloyd Freel (L) - John Hogman (O)  
 - Liz Bryant (L)  
 - Kathryn Southon (O)  
 - Don Norton (L)  
 Convenor of Archives - Don Featherstone (L)

PASTORAL RELATIONS (PR):

- CO-CHAIR:** -  
**CO-CHAIR:** - Diane Blanchard (O)  
**Secretary:** - Gretchen Greene O'Brien (L)  
 Forms Recorder – Norm Graham

Attending Members

Non Attending Members

- |                          |                                   |
|--------------------------|-----------------------------------|
| - Valerie Reed (O)       | - Joyce Pearce (O)                |
| - Shirley Bottaro (L)    | - Bruce Dickson (O)               |
| - Mary Patterson (L)     | - Pat Gilmore (L)                 |
| - Eleanor McIntosh (NP)  | - Shirley Bainbridge (L)          |
| - Evelyn McLachlan (O)   | - John Benham (O)                 |
| - Barbara Morrison (O)   | - Barry King (O)                  |
| - Margaret Vannest (MAL) | - Gord Dunbar (O)                 |
| - Amber Ing (L)          | - Cynlthia Stretton (O) ? DISCUSS |
| - Chris Cheung (O)       | - Darrow Woods (O)                |
| - Connie Salmi (MAL)     |                                   |
| - Cathy Stevenson (L)    |                                   |
| - Keith Knill (O)        |                                   |
| -- Jessie Jansen (O)     |                                   |

PENSION SUB-COMMITTEE:

CONVENOR – Bill Sparling (O-R)

HALTON PRESBYTERY of UNITED CHURCH OF CANADA

PASTORAL RELATIONS COMMITTEE 2008-2009

REGENERATION TASK GROUP:

- CHAIR:** - Orville James (O)  
 - John Fargey (L) - John Allsop (O)  
 - Bill West (L) - Jim Gill (O)  
 - Judy Chartrand (L)  
 - MDO – Peter Hoyle (O)



**John Hurst (L)/Peter Hancock (L)Discuss**  
Human Resources Committee: discuss

Ministry Personnel & Education Standing Committee (6):

The M&P committee includes a Chair, Vice Chair, Secretary and the Chair of 6 committees

1. EDUCATION & STUDENTS: One rep required from each Presbytery
  - Kim Shantz (DM)?
2. INTERNSHIP & EDUCATIONAL SUPERVISION: Two reps required from each Presbytery
  - Amy Hill (L)
  - Dale Skinner (O)
3. INTERVIEW BOARD: Two members at large from each Presbytery required
  - Janet Saunders (L)
  - Patt Robinson (L)
  - Meg Grieve (O)
4. INTERIM MINISTRY: Eight members at large are needed
  - Pat Skinner (L) - Secretary
  - Janet Heeley (NP)
  - John Benham (O)
  - Jane Brushey-Martin (O)
5. PENSIONS & GROUP INSURANCE: One rep from each Presbytery
  - Bill Sparling (O)
6. SETTLEMENT: Two reps required from each Presbytery (one OM and one Lay)
  - Diane Blanchard (O)
  - Discuss(L)

Mission Strategy & Support Committee:

- Lloyd Freel (L)
- Patt Robinson (L)

Other committees:

Pastoral Care Team:

- Marilyn Hunter (O) - Heather Weaver-Orosz (O)
- Bob Shorten (O) Discuss - Lexie Chamberlain (O)
- Heather Gilmour (O)

Program & Network Co-Ordinating:

Property:

Staff:

- Bruce Dickson (O) Chair

NEW EXECUTIVE OF HALTON PRESBYTERY 2009/10

\* denotes Church/Office

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CHAIR

PETER CURRAN (L)

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MISSISSAUGA L5K 1N1

905-823-6908

[pcurran@acm.org](mailto:pcurran@acm.org)

CHAIR-ELECT

Kathy Toivanen

John Hogman

PAST-CHAIR

DON GIBSON OM 32 LAMBETH RD ETOBICOKE M9A 2Y7 \*905-845-0551  
[dgibson@bellnet.ca](mailto:dgibson@bellnet.ca)

SECRETARY

MARIAN FERGUSON (L) 3201 BURNHAMTHORPE RD W MILTON L9T 5S2 905-825-3717  
HOME - [marianf9@look.ca](mailto:marianf9@look.ca)  
OFFICE - [haltonpucc@pathcom.com](mailto:haltonpucc@pathcom.com) or [office@haltonpres.org](mailto:office@haltonpres.org)

TREASURER

JOHN HURST (L) 2296 LOGWOOD CRT MISSISSAUGA L5C 3C5 905-273-3789  
[jdhurst@myself.com](mailto:jdhurst@myself.com)

(N) NOMINATING COMMITTEE

~~MORAR MURRAY HAYES Don Gibson (O) OM 32 LAMBETH RD ETOBICOKE M9A 2Y7~~  
~~\*905-845-0551370 MORRISON RD OAKVILLE L6J 4J9 905-849-4112~~  
~~[morar@cogeco.ca](mailto:morar@cogeco.ca)~~

(C&V) CANDIDACY & VOCATIONS COMMITTEE

Sarah Fanning  
Harold Devennes

(FF&O) FAITH FORMATION & OUTREACH COMMITTEE

NEVILLE SMITH (O) 742 QUEENSBRIDGE DR MISSISSAUGA L5C 3X2 \*905-277-2338  
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~~(MS) MISSION SUPPORT COMMITTEE~~

~~PETER CURRAN (L) 2656 MISENER CRES MISSISSAUGA L5K 1N1 905-823-6908~~  
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(F&P) FINANCE & PROPERTY COMMITTEE

PETER HANCOCK (L) 2041 VICKERY ST OAKVILLE L6L 2J2 905-827-5746  
[phancock@skylinc.net](mailto:phancock@skylinc.net)

(OS) OVERSIGHT COMMITTEE

JOHN TAPSCOTT (O) 2562 BURNFORD TRAIL MISSISSAUGA L5M 5E3 \*905-826-1542  
[john.tapscott@streetsvilleunited.ca](mailto:john.tapscott@streetsvilleunited.ca)  
BLAIR CORCORAN (O) 1368 BROOKSTAR DR OAKVILLE L6M 3W2 \*905-278-3714

(PR) PASTORAL RELATIONS COMMITTEE

DIANE BLANCHARD (O) 144 HATTON DR ANCASTER L9G 2H6 905-648-9029  
[minister@carlisleuc.ca](mailto:minister@carlisleuc.ca)  
[ngraham22@cogeco.ca](mailto:ngraham22@cogeco.ca)

(R) REGENERATION TASK FORCE

ORVILLE JAMES (O) 680 RAMSGATE RD BURLINGTON L7N 2Y3 \*905-631-8337  
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(SMD) STRATEGIC MISSION DEVELOPMENT COMMITTEE

JOHN FARGEY (L) 1054 VEROLI CT MISSISSAUGA L5H 4B9 905-278-7664  
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(S) STEWARDSHIP COMMITTEE

BILL WEST (L) 1735 SUNNINGDALE BEND MISSISSAUGA L5J 1G1 905-822-1113  
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UNITED CHURCH WOMEN PRESBYTERIAL

JEAN WILSON P.O. BOX 1036 WATERDOWN L0R 2H0 1-905-689-6061

(HUCEC) UNITED CHURCH EXTENSION COUNCIL

SANDY SKINNER (L) 1458 FLAMINIA COURT MISSISSAUGA L5J 3Z6 905-823-3613  
[alastairskinner@aol.com](mailto:alastairskinner@aol.com)

**General Council Vacancies (feel free to volunteer)**

**Call for Nominations – Spring 2010:**

**Task Groups:**

1. Task Group on the Basis of Union and the United Church Crest (3 vacancies)
2. Task Group on Court Structure and Governance Efficiencies (3 vacancies)
3. Steering Group on Recruitment (4 vacancies)
4. Steering Group on the Candidacy Pathway (5 vacancies)
5. Task Group on Disability Policy and Procedure (2 vacancies)
6. Partnership Review Task Group (Canadian) (3 vacancies)
7. Task Group on United-Church—Hindu Relations Today (3 vacancies)

Committees:

1. Theology and Inter-Church Inter-Faith Committee (1 vacancy – Aboriginal)
2. General Council Planning Committee: 41st General Council (3 vacancies)
3. Permanent Committee on Programs for Mission and Ministry (1 vacancy – francophone)
4. Justice Global and Ecumenical Relations Unit-Wide Committee (3 vacancies)

Representatives of the United Church of Canada to:

1. The Church Council on Justice and Corrections (1 vacancy)

For more information: [www.united-church.ca/getinvolved/servegc/opportunities/current](http://www.united-church.ca/getinvolved/servegc/opportunities/current)

Diane Bosman  
Committee Member Services  
The United Church of Canada  
3250 Bloor Street  
West Suite 300  
Toronto, ON M8X 2Y4  
1-800-268-3781 ext 2211  
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[Resources for Recruiting](#)

## **HALTON PRESBYTERY - Organization**

March 9/07

Rev August 25, 2008  
Rev October 12, 2009

**Executive:** Is comprised of a Chairperson, Chair-Elect, Past-Chair, Secretary, Treasurer and the Chair of all the **Committees** identified hereunder plus representation from Halton United Church Extension Council (HUCEC) and UCW Presbyterial. The executive meets every month, usually the first Tuesday, and on other occasions, sometimes through telephone polls, as required. The Secretary receives an annual honorarium paid monthly. All other positions in the Presbytery except the Mission Development Officer are unpaid staff i.e. volunteers.

### **Candidacy & Vocations:**

- Interviews Inquirers
- Participates in discernments
- Supervises candidates for Ministry

### **Characteristics, Knowledge Base And The Skill Sets**

- Theological knowledge and background
- Comfortable with discussion of faith
- Intuitive thinking
- Well honed interview skills

*The Candidacy and Vocations Committee meets regularly on the third Thursday of every month at St. Paul's United Church and occasionally outside this time if the need arises.*

*The Committee meets with inquirers for ministry, candidates for ministry, Licensed Lay Preachers, ministers from other denominations seeking admission into the United Church, and those requiring Denominational approval for advanced CAPPE training. From time to time, we are also asked to meet with folk from other Denominations who wish to obtain employment in the UCC.*

*As we meet with folk, we attempt to not only "interview" them, testing their call/process/readiness for ministry, but to also be a supportive presence. We do this by reminding those under our supervision of the EAP that is available for Candidates for Ministry and offer opportunities for Candidates to apply for financial support through the Bursary Fund. Our committee is responsible for making recommendations to the Presbytery for the status of each person we interview. (ie...to be accepted as a candidate, to continue as a candidate, to be recommended for commissioning/ordination/entry etc...)*

*Our committee also provides a representative for discernment committees for Inquirers to Ministry. We also provide representatives to participate in the Hamilton Conference Interviews, for inquirers and for Candidates for Ministry.*

*As we move into 2010 Halton C&V currently has two active Discernment Committees (St. Paul's - Milton and Erin Mills - Mississauga). This year, we will meet with ...  
Licensed Lay Preachers - Dianne Allum, Russell Martin  
Candidate for Diaconal Ministry: Vicky Aldersley*

*Candidates for Ordained Ministry: Sarah Byers, Amanda Campbell, Barbara Fullerton, Lynn Hamilton, Joanne Hedge, Charlie Hogg, Heather James, Tyler Powell, Brian Vickers, Donalee Williams*

*Two Candidates for Ordained Ministry are going for their final Conference Interviews this Friday, Feb 5 at 5Oaks. Lynn Hamilton and Donalee Williams have been recommended for Ordination by Halton Presbytery and will be interviewed by Hamilton Conference. If successful, they will be ordained at the Annual General Meeting of Hamilton Conference in May.*

**Faith Formation & Outreach:** (re-activated June '09)

Reconstituted March 24-09 to be staffed (by volunteers)

To support and encourage Pastoral Charges in Christian Development and Outreach by:

- Informing HP and PC's re FF&O
- Promoting work of ministry with children
- Raise awareness about outreach and justice issues
- Develops workshops and events
- Encourages congregations to share ideas and experiences
- Raises awareness about outreach and justice issues

**Characteristics, Knowledge Base And The Skill Sets**

- Passion for healthy congregational programming to develop discipleship
- Passion for social justice issues
- Commitment to a just and sustainable society
- Written and oral communication skills

**Finance & Property:**

- Prepares and administers HP financial matters
- Ensures assessments are set and collected
- Recommends guidelines and policies related to HP administration
- Reviews financial reports from congregations
- Reviews recommendations re use of congregation trust funds
- Reviews congregation capital projects

**Characteristics, Knowledge Base And The Skill Sets**

- Accounting and financial analysis knowledge and skill
- Financial planning and presentation skills
- Information gathering and interpretation e.g. PC annual reports and Year Book stats
- Analytical and statistical capability

**Mission Support:** (merged into Finance & Property September 2009)

- Reviews and recommends requests from congregations and other organizations for financial support.
- Presents recommendations to Conference for support from the Mission and Service Fund.
- Participates in decision making of Hamilton Conference regarding requests from all Presbyteries in Conference.

**Characteristics, Knowledge Base And The Skill Sets**

- Understanding of grant requirement of UCC
- Interest in and capability to development policy relative to potential requests
- Presentation skills
- Time available to attend meetings of Conference Mission Strategy and Support Committee that are usually day long meetings

**Nominating:**

- Encourages congregations through their governing councils to discern gifts for leadership and potential to grow as leaders in their members who may continue to grow in their faith as they act as lay representatives to Presbytery.
- Encourages Presbytery members, both lay and clergy to discern how they may deepen their discipleship by serving on a committee.
- Encourages members of congregations who are not lay reps to serve on committees where they may grow their gifts appropriately.
- Develops 'job descriptions' and selection criteria for participants in various rolls and committees, including but not limited to, the Chair, Chair-elect, Past Chair and Secretary of Presbytery.
- Provides orientation programs for new members to Presbytery.
- Responsible for identifying people to serve on various committees of Conference. The Chair of the Nomination Committee is usually, but not necessarily, the Past Chair of Presbytery.

#### **Characteristics, Knowledge Base And The Skill Sets**

- Knowledge of the HP purpose and goals and how those goals are lived out in the presbytery.
- Interest in meeting new people
- Ability to recognize gifts required for staffing needs and to motivate others to discern where they are being called to serve.
- Enthusiasm for matching people with roles where their gifts are needed and where they may grow in discipleship.

#### **Pastoral Charge Oversight:**

- On a scheduled basis visits congregations to review the work, plans, needs, concerns and provides a report to Presbytery.
- Reviews congregation annual reports.
- Ensures that all General Council, Conference, Presbytery policies related to paid accountable ministry personnel are effectively carried out.
- Ensures congregations maintain proper documents and records and that records are kept and stored.
- Acts as the "Archive Committee" of Presbytery.
- Reviews and recommends action for re-organization of congregations including changes to constitutions.

#### **Characteristics, Knowledge Base And The Skill Sets**

- Knowledge of standard congregation structures
- Skill in interviewing in a group environment
- Well developed interpersonal skills
- Intuitive thinking
- Ability to deal with complex situations
- Archivist aptitudes
- Inclination for background research
- Written and oral reporting skills

#### **Pastoral Relations:**

- Participates in Discernment, Joint Needs Assessment and Joint Search Committees of congregations. With 34 Pastoral Charges and two representatives from this committee required for each JNAC or Joint Search Committee there is a huge demand for people to serve.
- Reviews and recommends action in connection with Call, Appointment, Settlement and/or Transfer of all ministry personnel.
- Ensures that ministry-personnel emergencies and critical personnel-related situations are dealt with in a timely and effective manner.

- Monitors and deals with matters related to pensions, benefits and insurance of ministry personnel.

**Characteristics, Knowledge Base And The Skill Sets**

- Ability to work constructively for common goals
- Knowledge of the rule book (Manual)
- Well developed interpersonal skills
- Intuitive and imaginative thinking
- Aptitude for detailed record maintenance

**Regeneration Task Force:**

- Act as a catalyst within HP to enable regeneration and revitalization of the Presbytery and the congregation within Presbytery.
- Strives to create a climate which will foster the above.

**Characteristics, Knowledge Base And The Skill Sets**

- Talent for creative thinking
- Ability to visualize new projects or programs
- Project planning and execution

**Strategic Mission Development:**

- Provides support for, directions to and supervision of the Mission Development Officer.
- Strives to visualize what UCC could/should/might be in Halton Presbytery.
- Provides strategic thinking on issues and matters such as new development, redevelopment, renewal, collaboration, conclusion of ministries.

**Characteristics, Knowledge Base And The Skill Sets**

- Church planning and operational capabilities
- Some historic memory of church in Halton
- Strategic thinking
- Analytical and statistical capabilities
- Futuristic thinking and ability to conceptualize future needs
- Facilitation of group discussion
- Real Estate and/or Municipal experience and contacts
- Business experience
- Management and negotiation capabilities

**Stewardship:**

- Ensures congregations are aware of and are using resources that foster good stewardship of time, talents and resources be they human, natural, money.
- Encourages congregations to undertake regular stewardship programs.
- Fosters and promotes support for the M&S Fund and monitors congregation support.

**Characteristics, Knowledge Base And The Skill Sets**

- Personal commitment to giving
- Goal oriented
- Passion for Mission and Service support

**Web Master:**

- Maintains and updates content of the Presbytery Website.
- Encourages congregations to refer to the website and to contribute items for use on it.
- Assists in publicizing events in and related to Halton Presbytery, through postings on the web site and by preparing monthly flyers for posting at Pastoral Charges.
- Responds to e-mails received through the web site. (Mostly event notices, and spam from US evangelical-oriented businesses, to be discarded).

### **Characteristics, Knowledge Base And The Skill Sets**

- Above normal knowledge of Website creation and maintenance
- Knowledge of Presbytery organization in order to appropriately forward e-mail messages received.

### **Worship Committee:**

- Prepares and is responsible for the Leadership of Worship in Presbytery Gatherings.
- **Characteristics, Knowledge Base And The Skill Sets**
- Knowledge of UC theology

Imaginative, creative, artistic expression