

APPENDIX A

POLICE RECORDS CHECK

Section 1: Screening

That the Executive of the General Council approve that

The following sections of The Manual [022(k), 024(a), 026(a), 031(b), 031(g), 032(a), 054(d), 062(a), 126, 244(c) ix, 314(d), 332(d), 340(e), 342(a), 343(a)viii, 343(g), 345(c)v, 346(d), 363 (b) and 369] be amended to include the vulnerable sector (Level 2) Police Records Check:

All ministry personnel be required to have completed a vulnerable sector (level 2) Police Records Check no later than January 2, 2007

The vulnerable sector (level 2) Police Records Check be required prior to the initiation of any new pastoral relationship, including call, settlement, appointment, and internship.

prior to the initiation of a pastoral relationship (call, appointment or internship) a minimum of two references are to be interviewed by a minimum of 2 members of the search committee or appointing body; using guidelines to be provided by the General Secretary.

The documentation of the reference checks be included on the call/appointment form to include the name of the reference, name of interviewers, and the date of the interview.

Only the original Police Records Check be valid.

Leffler/Parsons carried

Section 2: Monitoring

That the Executive of General Council

Reduce the number of vulnerable sector checks (Police Records Check) required from every three years (during scheduled pastoral oversight visit) to a maximum of every six years (or alternate triennial pastoral oversight visits) for those in a continuous pastoral relationship, whether by call or appointment. And that The Manual and guidelines be changed to reflect this policy. 332 (d), 332(d) vii.

Approve that *The Manual* section 364 include the requirement that paid accountable ministry personnel MUST immediately report to the Pastoral Relations Committee of their Presbytery whenever they have been charged with any criminal offence, in any jurisdiction.

That the General Secretary create a form to document that a level 2 (Vulnerable Sector) Police Records Check has been completed and seen by the Presbytery Pastoral Relations and Oversight Committee at the second tri-annual visit of the ministry personnel in the same pastoral relationship (or 6 years).

Leffler/Seal carried

Section 3: Other

That the Executive of the General Council direct the General Secretary to:

report to the April 2006 GCE regarding current level of compliance with the Police Records Check Policy with recommendations,

Investigate screening for internships and admissions from other denominations.

Leffler/Halliday CARRIED